

WHAT IS AN APPRENTICESHIP?

The Apprenticeship programme provides you with an opportunity to earn while you learn. As an Apprentice, you will spend time both in College and in the workplace learning new skills and training alongside experienced staff, which will lead to a nationally recognised Apprenticeship. At the end of the Apprenticeship you will have acquired job specific skills and the ability to perform your job competently;
you will also achieve qualifications which are recognised by your profession.

VENUE AND DURATION OF COURSE:

East Surrey College, Gatton Point, Redhill, RH1 2JX.

48 months excluding EPA period of typically an additional 8 months.

ENTRY REQUIREMENTS:

Individual employers will set their own selection criteria for this apprenticeship. Applicants would normally be required to have at least 96 UCAS points in relevant subjects. Successful completion of the Level 3 Surveying Technician Apprenticeship can also offer an entry route. Mature applicants will be considered with significant relevant work experience in lieu of Level 3 qualifications.

Applicants would normally require 3 GCSEs (A–C/9-4) including grade C/4 or above in Mathematics (or equivalent) and English Language (or equivalent).

NB: applicants with a relevant HNC/D with an overall Merit profile may be able to join the programme at Level 5. However, they may be required to take the module 'Introduction to Measurement and Estimating' depending on previous study.

You must be employed on a PAYE basis undertaking work that is relevant to the programme. It is essential you have the right mind-set for working full- time and studying at the same time. Having a can-do attitude, being flexible and reliable are also important. You must also be able to communicate effectively with others.

WILL I GAIN ANY QUALIFICATIONS?

The Apprenticeship Standard you are studying is a qualification in its own right. You will also gain a BSc(Hons) in Quantity Surveying and on successful completion of the Apprenticeship will become a Chartered Member of the Royal Institution of Chartered Surveyors (Chartered Quantity Surveyor).



APPRENTICESHIP DESCRIPTION:

The occupation covered by this standard is that of a Chartered Surveyor (Quantity Surveying pathway). Typical job titles can include: Chartered Quantity Surveyor, Quantity Surveyor Construction Surveyor, Construction Cost Consultant, Cost Engineer, Cost Analyst, Cost Manager, Project Cost Co-ordinator, Project Cost Controller, Cost Planner or Commercial Manager. Quantity Surveyors are associated with the financial and legal management of construction projects. They are based on sites or in offices. The main duties and tasks of a Chartered Quantity Surveyor as set out in the Apprenticeship Standard are: (continue over...)



Core Surveying duties:

- Provide professional advice and recommendations to clients relating to land, property or construction
- Manage client instructions from engagement to completion
- Liaise with other professionals typically including legal advisers, architects, engineers, town planners and contractors
- Negotiate contracts and prices
- Analyse data relating to land, buildings or construction
- Follow due diligence in providing advice to clients
- Undertake detailed inspections of buildings, land or construction
- Analyse information from inspections or visits to buildings, land and construction sites

Quantity Surveying specific duties:

- Advise on procurement routes and tender processes.
- Undertake costing and cost planning of construction projects.
- Manage efficiencies in construction projects

END POINT ASSESSMENT:

All Apprenticeship standards have an End Point Assessment. This is carried out by the Royal Institution of Chartered Surveyors who will assess whether you have achieved all the elements of your Apprenticeship and for Chartered Membership. They will assess the Knowledge, Skills and Behaviours gained throughout your apprenticeship. You will only be able to undertake the EPA once you have satisfied all the requirements of the element called 'The Gateway'. The detail can also be found on the Institute for Apprenticeships website.

GATEWAY REQUIREMENTS:

- Successfully completed the Quantity Surveying BSc (Hons)
- Completed a Summary of Experience Portfolio
- English and Maths; apprentices without level 2 English and Maths will need to achieve this level prior to taking the end-point assessment.
- Progression onto the EPA supported by the employer and college

END POINT ASSESSMENTS ELEMENTS:

- Online test
- Case Study including report, presentation and questioning
- Interview (underpinned by the Summary of Experience Portfolio)

EQUIPMENT NEEDED:

All students will be expected to have normal stationery, drawing equipment, a notepad and laptop (if possible).

WHERE CAN IT LEAD?

A career in the construction industry as a Chartered Quantity Surveyor.

COURSE FEE:

All fees where applicable are paid for by the employers and no fees will be charged to Apprentices. Your employer will contribute as follows:

Companies with a payroll of more than £3 million will have a levy account which can be used to pay for Apprenticeship training. Where the training costs exceed the amount of levy available the Government will contribute 95% of the outstanding amount and the employer will be invoiced the remaining 5%. (Continue over...)



Other companies:

Apprentice Age (start of programme)	Less than 50 staff members on PAYE	50 or more staff on PAYE
16-18 years	Free – No fees due	5% Contribution of overall fee
19+	5% contribution of overall fee	5% Contribution of overall fee

Incentive payments: All companies who recruit an Apprentice aged 16-18 years will be eligible for a grant of £500 once the Apprentice has been in training for 13 weeks and a further £500 at 52 weeks.

WHAT TO DO NEXT:

If you are employed or have an employer lined up, please contact our Employer Services team on 01737 788316 or by emailing employerservices@esc.ac.uk.

To find an employer working with the College and to view all of our current Apprenticeship vacancies, please visit our website www.esc.ac.uk/apprenticeship-vacancies.

Candidates who are unable to secure employment should consider applying for a Full-time programme at the College or may consider a Traineeship programme.

Disclaimer:

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 01737 788444.

